



Canadian Society of
Nutrition Management

CERTIFIED NUTRITION MANAGER ~ CNM ~

The GOLD STANDARD
in the field of Nutrition Management

Certification Overview

- ▶ History
- ▶ Professional Designation
- ▶ Certification Program
- ▶ Canadian Council of Professional Certification (CCPC) Application and Renewal Process
- ▶ Continuing Education Requirements and CE Tracking Form
- ▶ Gold Standard in Nutrition Management

Certification History

- ▶ CSNM's previous Certification program had approximately 100 members
- ▶ Based on our members feedback and through membership surveys, the program has been under review over the last few years.
- ▶ Members feel that it is important to have a Certification program, promoting a professional designation
- ▶ In May 2011 the CSNM launched its new Certification program



Professional Designation

CNM is the approved designation for our Certified
Nutrition Manager members

Jane Brown, CNM



Certified Nutrition Manager



CNM Designation

- ▶ Certification designation identifies those members who have achieved an advanced level of Continuing Education
- ▶ This designation is only to be used by members who have applied and are approved as certified members
- ▶ Certification status must be renewed annually



Certification Program



- ▶ **Canadian Council of Professional Certification or CCPC Global**, are a third-party, neutral certifying body in Canada.
- ▶ CCPC certifies many different professional fields such as the

Certified Professional Manager
Certified Spiritual Director
Certified Nutrition Manager



Certification Program



- ▶ CCPC provides recognition to those professionals whose occupational activities meet its relevant criteria
- ▶ They endeavour to help and encourage the up grading of standards within Canadian and International professional communities.
- ▶ CCPC provides the opportunity for 'Active' CSNM members, to be certified and recognized as a Certified Nutrition Manager ~CNM~

Application Process



Together CCPC and members of the CSNM Certification Committee developed a Certified Nutrition Manager manual which includes the following requirements:

- Education requirements in Core Competencies
- Work experience - a minimum of 4000 worked hours must be achieved prior to applying for certification
- Professional Responsibilities
- Code of Ethics
- Current Resume
- CCPC Consent to Release Information
- Supervisor Evaluation
- Specific format Professional reference letters
- Proof of Active membership with the CSNM
- Tracking form for alternate education

No exam required

EDUCATION REQUIREMENTS



How many CE points and how to earn the points.

- ▶ 16 Continuing Education points include the annual 8 continuing Education
- ▶ Additional Continuing Education points may be acquired through : Attendance at CSNM pre-approved seminars, workshops, conferences, webinar, webcasts, exhibits and food shows.
- ▶ Active participation on a CSNM or an affiliated Provincial Chapter Committee. A letter will be required from the committee chair person.
- ▶ Alternate education - completion of courses that have *not* been pre-approved however meet the CSNM core competencies may be submitted for consideration using the Continuing Education Tracking Form available in the members' only section of the CSNM web site.
- ▶ This form must be attached to the CCPC application and / or renewal form.
- ▶ Courses / programs required as annual training such as hand washing, WHMIS, food safety do not meet the CSNM Continuing Education requirements.

CSNM Certification Continuing Education Tracking Form



Course Name	Speaker's Name	Length of course	Core competency	Date Completed	CE POINT

Submit copies of / Proof attendance / Information pamphlet / proof of completion / receipts / with the Certification CE tracking form.
Keep a copy of all your education for your personal records.

CCPC performs periodic random audits.

Name:	CSNM Membership number:
Signature:	Date:

Core Competencies:

- 1.0 Professionalism
- 2.0 Quality Management
- 3.0 Nutrition and Healthy Living
- 4.0 Clinical Nutrition

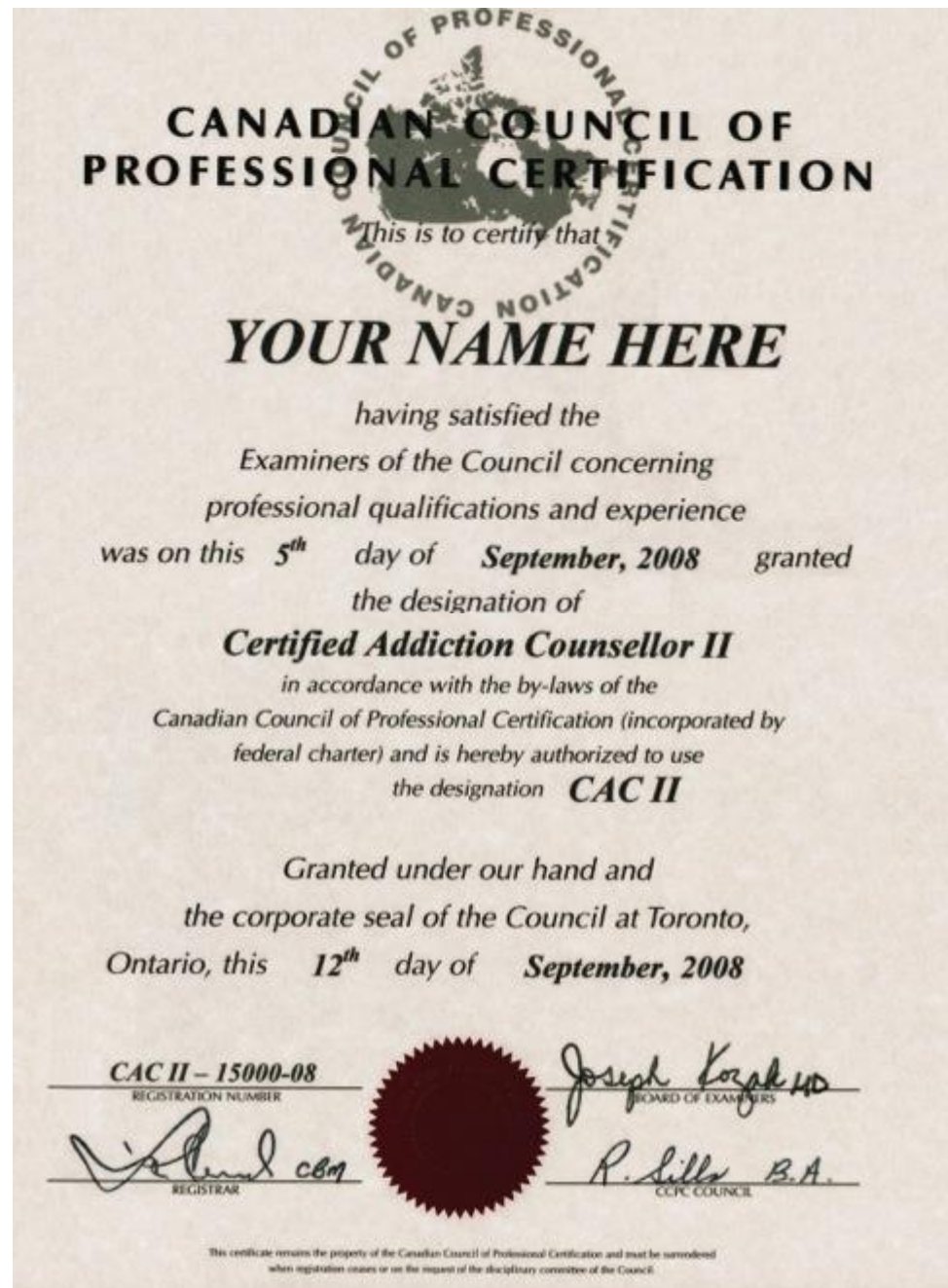
- 5.0 Food Service Systems Management
- 6.0 Human Resources Management
- 7.0 Financial/Business Management
- 8.0 Marketing and Promotion

The explanations of the Core Competencies can be found on CSNM website.
Please refer to these in order to maintain accuracy of point tabulation.

Your Certification

Certified Nutrition Manager Certificate

Upon application approval, you
will receive a certificate
showing your official
certification date and status.



Your Certification



 **CCPC**
Canadian Council of
Professional Certification
1 Eden Mills Dr., Toronto, ON M1E 4L1, Canada

RECEIPT

Attention: Mr. Your Name, CAC II

Dear Name,

This is your annual CCPC certification renewal. You will find your current card below.

If you have any questions about your certification, please contact us:
By email: admin@ccpcprofessionals.com
Admin office: (416) 724-5339
Via the web: www.ccpcprofessionals.com

 **CCPC**
Canadian Council of
Professional Certification

YOUR NAME HERE CAC II

is registered with the CCPC as a
Certified Addiction Counsellor (CAC II 15008-08)
In good standing ending: June 30, 2009

J. Marmar Administrator, CCPC

Annual Renewal Receipt and Perforated Card

Once you have renewed your certification annually, you will receive a receipt with a perforated card showing your certification in good standing for the coming year.

Your Certification



CCPC Stamp

Use this stamp on your business cards, resume or in places that promote your certification status.

Certification Fees

- ▶ Initial application fee is \$380
- ▶ To maintain your certification in good standing, upon the annual anniversary of your certification application you are to provide:
 - Annual proof of achievement of 16 CE points
 - Annual Certification renewal fee of \$115

Note: fees are to be paid to CCPC



Certification

The 'Gold Standard' in
Nutrition Management

CERTIFICATION

CSNM

*The Gold Standard
in the field of
Nutrition
Management*

- Personal Growth
- Professionalism
- Recognition
- Industry Standard
- Opportunities
- Skills & Knowledge



*Empowering members.
Creating leaders.
Building professional excellence.*

www.csnm.ca

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csnm@csnm.ca

Closing Remarks

- ▶ In 2015 the CSNM will celebrate our 50th anniversary
- ▶ The CSNM Board would like to encourage all members to become Certified.



**APPLY
TODAY**



Canadian Society of
Nutrition Management

*Empowering members. Creating leaders.
Building professional excellence.*



CCPC
GLOBAL

Certifying Your Future

Canadian Council of Professional Certification